



SANCOLD

# MINUTES of the 118<sup>th</sup> SANCOLD MANAGEMENT COMMITTEE MEETING

Held at 20h00 Monday 4 November 2013, Black Mountain Hotel, Thaba'Nchu

## 1. OPENING and WELCOME

The Chairperson welcomed the attendees and stated that the focus of the meeting would be on ICOLD 2016.

## 2. ATTENDANCE, APOLOGIES and QUORUM

### 2.1 Attendance

Mr D B Badenhorst (Chairperson)	(DB)
Prof G R Basson	(GB)
Ms M Blaeser	(MB)
Mr D Cameron-Ellis	(DCE)
Mr D Grant-Stuart	(DGS)
Dr B Mwaka	(BM)
Mr P D Pyke (Treasurer)	(PP)
Dr C P R Roberts (Secretary)	(Sec)
Mr I Segers (Vice-Chairperson)	(IS)
Mr W van der Westhuizen	(WvdW)

### 2.2 Apologies

Mr K Legge	(KL)
Dr Q H W Shaw	(QS)
Mr T Tente	(TT)
Dr E Vorster	(EV)
Mr D van Wyk	(DvW)

### 2.3 Quorum

The meeting was properly constituted. A quorum requires a 40% attendance.

## 3. AGENDA

### 3.1 Amendments

The following items were added;

- 5.4 Financial status;
- 5.5 Signing authority;
- 9.2 Guideline on environmental water reserve.

### 3.2 Adoption

The amended Agenda was **adopted**.

## 4. MINUTES OF MC 117

### 4.1 Amendments

No amendments.

### 4.2 Approval

The Minutes of the 117<sup>th</sup> meeting were **approved**.

### 4.3 Matters arising from the previous minutes

Refer to document 118-4.3 where most items had been indicated as dealt with. The following items still required attention: (reference MC 117 Minutes):

- Item 6.3.2: Flood studies report by Alexander to be scanned to pdf **GB**
- Item 9.4: The Secretary would write to the S-G ICOLD requesting ICOLD financial support for the ICOLD-Vice-President (Africa) for travel and accommodation for the remainder of his term of office. **Sec**
- Item 11.1: SANCOLD would apply to be a Voluntary Association of ECSA **Sec**
- Item 11.2: Sponsorship from TCTA would be followed up by the Chairperson and DCE. **DB/DCE**

## 5. FINANCIAL MATTERS

### 5.1 Membership fees 2014

The Treasurer proposed the following membership fees for 2014:

- Corporate Members R3 750-00
- Individual Members R 375-00

The proposed fees were **approved**.

### 5.2 Support for the ICOLD VP

Refer to the discussion in 4.3. The ICOLD Board next meets in January or February and hence the submission needed to be made soon. **Sec**

### 5.3 Prizes for best Conference Papers by Young Engineers

Prof Basson reported that Mr Eddie Bosman of the University of Stellenbosch had conducted an independent review. The criteria were discussed and it was **agreed** that next year they be published in the Conference document. **Sec**

The main criteria are:

- Paper published by a Young Engineer (< 35 years);
- The Young Engineer to be the principal author and the presenter.

The 2013 Award would be made at the Conference Dinner.

### 5.4 Financial Status

The Treasurer highlighted the financial reports for 2012 and 2013. The income from recovery of the ICOLD Congress proof fees and the SANCOLD Conference 2013 (estimated income of R480 000) were still to be included. No applicants had been received for the SANCOLD scholarship. The sponsorship matter (para 4.3) was also discussed. It was **agreed** that costs need to be contained and income increased to achieve a balanced budget.

Prof Basson mentioned that the University of Stellenbosch would in future apply a 25% levy on total income (prior to expenses being deducted) and hence it would no longer be financially viable for SANCOLD to organise the Conferences via the University. The Management Committee **agreed** that the ICOLD PCO should be approached for a quotation for the organisation of the Annual SANCOLD Event. **Sec**

Prof Basson mentioned that SANCOLD would have to make early application to ECSA for CPD Accreditation of the Event. Registration as a Voluntary Association of ECSA (para 4.3) would assist. **Sec**

### 5.5 Signing Authority

The Management Committee considered the matter and **resolved** that the name of Mr David Cameron-Ellis be added to the existing list of authorised signatories for SANCOLD accounts. The current signatories are Messrs Pyke, Segers and van der Westhuizen. **PP**

## 6. Amendment to SANCOLD Constitution

The proposed amendment (Document 118-6) was **approved** unanimously. **Sec**

## **7. ICOLD Committees**

The new members on the S A Working Groups were **approved**.

**Sec**

The S A representative for the new ICOLD Committee on Multi-purpose dams and reservoirs was discussed. It was **agreed** that Dr Beason Mwaka would be the representative. The Secretary would pass on the relevant documentation to BW and inform Central Office and the Committee Chairman of the name and contact details of BW.

**Sec**

The new Committee on Cemented Materials for dams with Mr David Cameron-Ellis as S A representative would be added to the list.

**Sec**

Ms Zandile Mathe attended the meeting of the Committee on Public Safety around Dams in Seattle. It must be ascertained whether South Africa should have representation on the Committee (which had its term of office extended to 2016) and whether Ms Mathe would wish to be the SA Representative.

**WvdW/Sec**

## **8 ICOLD ANNUAL MEETING 2016**

### **8.1 Local Organising Committee**

The proposed structure of the Local Organising Committee was **approved**. The vacant team leader positions would be considered during the next meeting.

**Sec**

### **8.2 Programme for ICOLD 2016**

The proposed programme was **approved**. Prof Basson stressed that the Workshops in Seattle were the main cause for the increase in attendance. He suggested that ICOLD Technical Committees could be requested to participate in the workshops.

**Sec**

Some of the Technical Tours on the Thursday could be half-day events, so that delegates could attend a workshop in the afternoon.

**Sec**

### **8.3 MOU with DWA**

WvdW would ascertain as a matter of urgency progress with the approval of the draft MOU.

**WvdW**

WvdW confirmed that budgetary provision for the grant had been made. SANCOLD would have to invoice the Department for the grant.

### **8.4 Selection and appointment of a PCO**

The process to select and appoint the PCO (Document 118-8.4a) was **approved**.

The Request for Proposals document was **approved** subject to the addition of:

- Moving some of the programme times out slightly;
- Some elements relating to HDI's;
- A section relating to tender evaluation and award.

It was **agreed** that PP and WvdW in addition to DB and the Secretary would participate in the tender evaluation.

**Sec**

## **9. GENERAL**

### **9.1 MC election vote count**

It was **agreed** that PP and WvdW would undertake the vote count.

**PP/WvdW**

### **9.2 Guideline on Environmental Water Reserve**

It was **agreed** that Mr Gerald de Jager would be requested to supply a written framework on this proposal and suggest who else should be involved.

**DB**

## **10. DATE AND VENUE OF THE NEXT MEETING**

The next meeting would be held in Pretoria during the third week of February 2014, subject to the availability of Prof Basson.

**Sec**

## **11. CLOSURE**

The meeting closed at 22h00.