

**MINUTES OF THE 102nd MEETING OF SANCOLD, HELD AT 9:30
ON TUESDAY 21st of SEPTEMBER 2004
IN ROOM 1041 SEDIBENG BUILDING, 185 SCHOEMAN STREET, PRETORIA**

1 WELCOME

Note: The figures in parenthesis refer to the numbering of the previous minutes where different.

Acting Chairman (PDP) welcomed all to the meeting.

1.1 Documents tabled

Documents that were tabled by CPR are shown below.

- What is ICOLD?
- Draft document on SANCOLD proposal for consideration during the 73rd executive meeting, Tehran: Electronic publishing of the proceedings of the 22nd Congress, Barcelona.
- ICOLD: potential new members from Africa.
- ICOLD Africa-Australasia Association, Seoul Meeting 2004.
- Report on the UNEO-DDP Workshops: Nairobi: June 2004.
- Ensuring Compliance, June 15 – 16, 2004, Nairobi, Kenya.
- ICOLD Multi – Year Strategic Plan 2004-2006
- Meeting of ICOLD Officers: Paris: 1-2 September 2004, Report to SANCOLD.

Documents tabled by AGC comprised the cover and table of contents of the Guide to best practice in the operation, maintenance and safety of dams and also a covering letter with four attachments namely, Safety evaluation of dams: Interim Guidelines on Site Inspections, June 1989 with additional pages on equipment for this purpose and two sets of comments on the guidelines.

PDP tabled the budget and summary sheet of income and expenses statements.

2 CONSTITUTION

(Attendance, apologies, quorum)

2.1 Attendance

P.D. Pyke (PDP)	Vice Chairman (act Treasurer) DWAF (Acting Chairman at the meeting)
J.R.G. Williamson (JRG)	Chairman SAACE
Dr P van der Berg (PVDB)	Member SAICE
J. Moes (JM)	Member CSIR
Dr C.P.R. Roberts (CPR)	Co-opted Vice President
Prof G.R. Basson (GRB)	Co-opted
Dr C. Oosthuizen (CO)	Member DWAF
F.T. Venter (FV)	Member SAFCEC
A.G. Chemaly (AGC)	Member DWAF
L.S. Mabuda (LM)	Alternate DWAF
H. Anderson (HA)	Alternate DWAF
Gary Davis (GD)	Guest Council for Geoscience - Partial Attendance

2.2 Apologies

Prof. AHM Görgens (AHM)	Member SAUVCA
T.P.C. van Robbroeck (TPC)	Co-opted Honorary President
E.F.A. Snell (EFA)	Member/ (Alternate) SAICE/ (SAACE)
H.L. Basson (HCB)	Member IMESA
C.M. Fowles (CMF)	Alternate SAFCEC
P.H.S. Cronje (PHS)	Alternate IMESA

3 AGENDA

AGC requested that item 16.1 be added to general to address the DBSA document entitled "Guide to best practice in the operation, maintenance and safety of dams".

4 CONSTITUTION

4.1 SAACE nominations (4.3)

Resolution 101/ 1

That SAACE be requested confirm the names of the Mr Williamson (member) and name of alternate member to serve on SANCOLD.

Action: JRG

Status: Outstanding

Resolution 102/ 1

That all corporate members/organisations be requested to nominate representatives to serve on SANCOLD for 2005 – 2006 on or before end of January 2005. That SANCOLD call for nominations every two years. That all current SANCOLD members be invited to intend the first SANCOLD meeting in 2005.

Action: Secretariat

5 ELECTION OF OFFICE BEARERS

5.1 *Chairman, Vice-Chairman, Treasurer, Secretary (Assistant Secretary)*

It was mentioned that current office bearers were elected in the beginning of 2003 for the period up till the end of 2004. Office bearers would be elected early in 2005 for the period 2005 - 2006.

Resolution 102/ 2

That resolution 102/1 precedes the election of office bearers for the next term of office.

Action: Secretariat

6 MINUTES OF MEETING HELD ON 17 FEBRUARY 2004

6.1 *Amendments*

No amendments were made.

6.2 *Acceptance*

The minutes were accepted by the meeting. LM pointed out that items 7.1.2 and 3 would only be addressed subsequent to the restructuring of SANCOLD. CO mentioned that GD has been invited to attend this meeting with reference to item 7.1.4.

7 MATTERS ARISING

7.1 *Strategic Planning and Actions Progress*

Resolution 101/2:

That a letter be compiled for DWAF management committee (MANCO) including all relevant attachments requesting their input, comments and support which will be updated with minor amendments received during the next week. That the letter be drafted before April 2004. That MANCO also be kept informed in the future with progress made.

Action: JRG, LM, HA

HA mentioned that this task was done and that a formal (positive) response was received from Mr Croucamp on behalf of DWAF with some minor amendments suggested. This letter has been forwarded to all SANCOLD members prior to this meeting.

Resolution 102/ 3

That the restructuring subcommittee be tasked to address the recommendations in the letter and update the restructuring documents where appropriate. That an action plan for restructuring be compiled, i.e. the steps required together with timelines and that a meeting be held on 9 November 2004 to this end.

Action: JRG, CPR, LM, PDP, EFA, HA, JK

Resolution 100/ 14:

That a future national workshop be held/consultation process be followed to obtain comments to take the process further.

Action: JRG, FW

Status: Outstanding.

Resolution 100/ 16:

That the matter of the SANCOLD website also be discussed with the DG in terms of support and links to the DWAF website.

Action: JRG, LM, PDP

Status: Outstanding, however this item could be addressed in the document by FW outlining SADA.

This matter was discussed with the DG but no progress was made in this regard.

CPR stated that this is a strategic issue and could be further discussed under item 11.

Resolution 101/ 3A:

That the voting process be outlined in the constitution and that a subcommittee be tasked to determine an appropriate voting system for voting members. That the process be started to draft a new constitution with a new subcommittee comprising the members below. That Mr Kroon be requested to assist with drafting of a framework for the constitution.

Action: JRG, CPR, LM, PDP, EFA, HA, JK

Status pending resolution 102/3.

7.1.1 Discussion with the Minister

Resolution 96/ 2:

To restart the process, in view of new strategic SANCOLD initiatives.

Action: All

Resolution 97/4:

That JRG and WSC finalise this matter in terms of SANCOLD strategic planning and actions.

Action: JRG, WSC

Status still pending, see resolution 100/01. LM indicated that the restructuring will be presented to MANCO, after which the comment and input could be discussed and the way forward with regard to the Minister would be addressed.

PDP mentioned that DWAF has a new Minister.

Resolution 102/ 4

That SANCOLD first gain support of broader dam community via public participation then return to the Minister.

7.1.2 Action: (?)SABTACO

Resolution 99/ 1:

That the formal invitation to SABTACO to join SANCOLD be followed up telephonically in a month's time.

Action: LM

Status: Ongoing, LM referred to his telephonic conversation to Mr Dawie Botha and was informed that SABTACO has been co-opted to serve on SAICE. However, it appears that SABTACO is experiencing capacity problems and seems unable to attend SAICE meetings.

7.1.3 Society of Black Engineers

Resolution 99/ 2:

That the Secretariat formally invites the Society of Black Engineers

Action: LM

Status: Ongoing, LM was unable to locate the President of the Society of Black Engineers as he has resigned from Umgeni Water.

7.1.4 Association of Engineering Geologists

Resolution SANCOLD95/1:

That HE continues with these discussions.

Action: HE

*Mr Elges liaised with Mr Gary Davis in the past in this regard, however, this matter was not pursued in light of the restructuring initiative of SANCOLD, see item 13.2.
Status ongoing and subject to the strategic planning of SANCOLD.*

PDP mentioned that the above organisations will be specifically invited to participate in the consultation process. GD mentioned that the Association of Engineering Geologists(?) would be interested to join SANCOLD in the future.

7.2 Improving Public Awareness, Education and Communications (7.3.1.1)

HA mentioned that item 7.2 is now a permanent item on SANCOLD's agenda. CPR is the media correspondent for SANCOLD at ICOLD and mentioned that the SANCOLD website would be very important in this regard, i.e. the public awareness, education and communications. CPR also mentioned that an article had been written for Hydropower and Dams, on the Berg River Project. CPR also wrote an article for the ICOLD newsletter on the workshop that he has attended in Namibia.

7.3 Forward Planning (7.1.5)

HA mentioned that this item will be used to minute resignations and for succession planning, i.e. possible changes in representatives. No discussion.

7.4 WCD Report (7.2)

PDP mentioned that a follow up workshop will be held on 13 and 14 October 2004 at the Rand Water Conference Centre organised by DBSA.

Resolution 102/ 5

That this information be forwarded to all SANCOLD members.

Action: LM

CPR mentioned that he presented a paper titled Berg River Project – a WCD test case. The project was measured against the WCD requirements and it was found that the requirements were equalled or bettered on this project. CPR informed the meeting that SANCOLD needs to be aware of the different opinions or sentiments in ICOLD with reference to the WCD Report.

7.5 SANCOLD Guideline - unfinished business (June 1988) (7.3)

Resolution 99/30:

That the draft guideline be distributed to SANCOLD members in order to decide the way forward at the next meeting.

Action: All

Status: Outstanding, AGC undertook to distribute the document. AGC mentioned that the next generation should benefit from this information.

AGC tabled documents for this item, see item 1.1. PDP requested all SANCOLD members consider the way forward with this document. CPR also mentioned that SANCOLD should consider these documents in our regional African context. Many African countries are starting dam safety programmes and could find this document very useful. Members also need to consider SANCOLD's strategic business in the context of supporting of NEPAD.

Resolution 102/ 6

That the way forward with the unfinished SANCOLD guideline be considered in order to discuss this matter at the next SANCOLD meeting.

Action: All

7.6 ICOLD DOCUMENTATION RECEIVED (7.3.1)

7.6.1 CL No. 1675 – CHOICE OF TECHNICAL QUESTIONS for the 22nd Congress (2006)

Proposals may be submitted by ICOLD Technical and Special Committees by 2nd January 2004 (7.3.1.4)

Resolution 101/3B:

That the proposals be emailed to SANCOLD members attending the ICOLD executive meeting.

Action: HA

Resolution 102/ 7

That advance notice be published to call for papers to be submitted to SANCOLD for consideration. That an editorial committee to consider submitted papers be formed during 2005. That the website address also be made available for access to paper guidelines and additional information. That appropriate deadlines be provided in the invitation to allow the editorial committee adequate time to attend to papers. That appropriate organisations such as SAICE and WRC be requested to distribute the invitation and other corporate journals. That it be requested that all papers be submitted to the Secretary of SANCOLD.

Action: Secretariat

7.6.2 CL No. 1677- Report submitted by the Committee on the Environment (7.4.2)

CPR commented on this report and this particular report has been withdrawn and will be resubmitted.

7.6.3 CL No. 1686 - Reports submitted by ICOLD Committees to the 72nd Executive (7.4.12)

CPR indicated that this report is not acceptable in its current format and has commented on the report in his personal capacity. CPR has submitted his comments to the chairman of the committee, however this report was withdrawn.

7.7 ICOLD DOCUMENTATION RECEIVED SINCE THE PREVIOUS MEETING

All listed documentation have been noted unless otherwise indicated.

Resolution 101/ 4:

That the latest list of SANCOLD members contact details be circulated to all SANCOLD members.

Action: HA

Status: Completed.

7.7.1 CL No. 1688 ICOLD Newsletter

The newsletter has been distributed.

7.7.2 CL No. 1689 2004 ICOLD Directory

See item 11 for discussion of ICOLD Directory.

7.7.3 CL No. 1690 2004 Annual Meeting Seoul (Korea) and Annexes

7.7.4 CL No. 1691 Remote Sensing for Reservoir Water Quality Management - Examples of initiatives: Bulletin 127

PDP mentioned that the procedures for ordering Bulletins have changed. The process requires that the selected bulletins are indicated on an invoice and paid for and then these bulletins are delivered, however it seems that some bulletins and invoices are outstanding.

7.7.5 CL No. 1692 Annual report 2003

It was noted that copies have been distributed to all SANCOLD members.

7.7.6 7.7.6 CL No. 1693 Management of Reservoir Water Quality - Introduction and Recommendations: Bulletin 128

7.7.7 CL No. 1694 Papers for the 22nd Congress on Large Dams, Barcelona Spain 2006

7.7.8 CL No. 1695 ICOLD Media Manager- Specific contribution - Newsletter

7.7.9 CL No. 1696 72nd Annual Meeting, Seoul (Korea), May 2004 - Minutes and Committee Progress Reports

7.7.10 CL No. 1697 2005 ICOLD Activities - List of Important Dates

Errata: "2004" on the circular should read "2005".

8 FINANCES

8.1 *Income Tax*

Resolution 97/ 11

That SANCOLD apply for tax exemption.

Action: PDP

Status: PDP mentioned that SANCOLD is not VAT registered and only pay VAT at source and that the item should be renamed to read "Income Tax" and not "Income Tax and VAT". In addition SANCOLD has applied for tax exemption in the middle of December 2003 and awaits the SARS decision.

Resolution 101/ 6

That SANCOLD amends its constitution to make provision for conditions as required by SARS to qualify for tax exemption.

Action: PDP

Resolution 101/6 will be addressed with the redrafting of the constitution. PDP mentioned that SARS subsequently denied ever receiving SANCOLD's application for tax exemption. PDP resubmitted the application with additional information to SARS. No response has been forthcoming to date.

8.2 *2002 Financial Year*

8.2.1 **Statements of income and expenses**

No discussion.

8.3 *2003 Financial Year*

8.3.1 **Statements of income and expenses**

PDP is awaiting the signed audited documents from the auditor. No qualifications were made in the statements.

8.4 *2004 Financial Year*

8.4.1 **Current and expected budget and statements of income and expenses**

The above documents were briefly discussed. No particular issues were raised.

8.4.2 **Advertise bursary for post graduate study in Dam Engineering (8.3.2)**

Resolution 101/ 7

That the bursary is advertised early in the year, 2004, with the option to award the bursary to undergraduates if no suitable candidates for postgraduate studies apply. That another option for making smaller amounts available to students be considered if funds allow this.

Action: AHM, EFA, AGC

HA reported on behalf of AHM that a rigorous process was followed by AHM to give each University an equal opportunity to apply for the bursary after only one application was received. AHM was very positive about the topic provided some minor amendments were made. AGC mentioned that all subcommittee members commented on the bursary application. GRB mentioned that this research does not form part of another DWAF project's scope of work however this study may utilise the other project's field data/information.

Resolution 102/ 8

That SANCOLD award the bursary to this applicant for 2004 and conditionally for 2005. That SANCOLD be kept informed with progress made with the post graduate studies. That GB arranges for SANCOLD to publicise this bursary in a suitable journal, e.g. the Water Wheel. That PDP be advised on dates for payments to be made.

Action: GRB

Resolution 102/ 9

That the student, Mr F Denys, be informed that the SANCOLD bursary has been awarded to him for 2004-2005.

Action: LM

Resolution 102/ 10

That SANCOLD invite applications and advertise the bursary again during 2005 for 2006.

Action: AHM

8.5 2005 Financial Year

The budget for the next year was discussed.

LM suggested that the budget should provide for the expected cost of public participation and PDP was requested to add an item in the budget to this end. JM remarked that the courses and events are profitable for SANCOLD and suggested that two events be held during 2005 instead of just the one event. Visits to Berg River Project and Braamhoek Pump Storage Scheme were also mentioned as options for SANCOLD site visits. PDP suggested that the introduction of SADA could be linked to another event. CPR also mentioned that the launch of the new dam safety regulations could be another opportunity and also mentioned the symposium that was organised in the past. FV mentioned the Limpopo/ Olifants River developments could also present an opportunity to SANCOLD. CO mentioned that the Flag Boshielo Dam raising could present an opportunity for the middle of 2005. PDP mentioned the pipeline between Vaal Dam and Secunda may also present an opportunity in the near future.

Resolution 102/ 11

That support of R15 000 be paid for each SANCOLD member (excluding DWAF) attending ICOLD.

Action: PDP

Resolution 102/ 12

That various options for other SANCOLD events be discussed at the next SANCOLD meeting.

Action: All

8.5.1 Membership fees

PDP has proposed an increase of 10% for membership fees.

Resolution 102/ 13

That the proposed membership fee increase be implemented.

Action: PDP

8.6 Other financial matters (8.5)

Resolution 101/8:

That the Treasurer transfer funds from the BKS account to a new account to be opened with Investec Private Bank.

Action: PDP

i.e. "Symposium on Dam Safety: Four Years On" (25 – 26 September 1990)

PDP reported that the transfer of funds from BKS was on track. The transfer of cash was being done in conjunction with BKS and all funds should be transferred by the end of 2004.

9 ICOLD TECHNICAL COMMITTEES**9.1 Continued participation**

Ad Hoc Committee on Hydraulics for Dams	SC-2 K.R. Legge * SC-3 E.F.A. Snell
Committee on Concrete for Dams	J. Kroon*
Committee on Materials for Fill Dams	H.F.W.K. Elges*
Committee on Dam Safety	Dr C. Oosthuizen*
Committee on Sedimentation of Reservoirs	Prof. G.R. Basson (Chairman)
Committee on Tailings Dams and Waste	J.R.G. Williamson

Lagoons	(Chairman)
Committee on Operation, Maintenance and Rehabilitation of Dams	P.D. Pyke
Committee on the World Register of Dams and Documentation	Contributions to register for Southern Africa – SANCOLD <i>Mr LS Mabuda*</i>
Advisory Committee to the President	T.P.C. van Robbroeck
Committee on Shared Rivers	Dr C.P.R. Roberts (Chairman)
Committee on Dams and Floods	Prof. A.H.M. Görgens
Committee on Dam Surveillance	Dr C. Oosthuizen

* *Correspondence members*

Resolution 101/ 10:

That the list SANCOLD representatives serving on technical committees be updated at ICOLD.

Action: HA

Status: Ongoing

Resolution 102/ 14

That AHM's participation on the Technical Committee on Dams and Floods be confirmed.

Action: HA

CO, PDP, GRB, JRG and CPR all gave feedback on the technical committee meetings that were attended. GRB, acting chairman, was elected as chairman of this committee, after the Committee on Sedimentation of Reservoirs meeting.

PDP mentioned that information or case studies of rehabilitation works at dams, underwater inspections, and concrete placing under water would greatly assist his committee.

Resolution 102/ 15

That SANCOLD members provide PDP of information/ case studies of underwater investigations etc. as requested.

Action: All

9.2 Reports submitted by ICOLD Committees since the last Executive Meeting

Resolution 101/ 11:

That SANCOLD proactively target individuals in order to request comments from them on reports tabled before the executive committee and coordinate the replies to ICOLD through the secretary.

- *Report on shared rivers* *Action: All*
- *Report on dams and resettlement* *Action: HA, WS*
- *Report on reservoir triggered seismicity* *Action: CO, HA, WSC*
- *Report on dams in river basin management* *Action: Dir: Water Resources Planning*

Status: Completed, CPR again mentioned that the above report on dams in river basin management has been withdrawn. Interim committee draft documentation should not have been submitted and this was just a matter of the wrong processes followed.

10 72nd ANNUAL MEETING 2004

Resolution 100/ 6:

That the SANCOLD delegation be finalised in March 2004.

Action: All

Status: Completed.

Resolution 101/ 12:

That PDP, CO, Messrs FL Ramagwede and MS Moganetsi (all from DWAF) and also CRP, GRB, JRG attend the 72nd Annual ICOLD Meeting.

Status: Completed.

Resolution 101/ 13:

That the SG be advised with reference to the names of the SANCOLD delegation namely, JRG, PDP, CO and GRB.

Status: Completed.

Resolution 101/ 14:

That the proposed topics submitted to the SG be distributed via e-mail.

Action: HA

Status: Completed.

Resolution 101/ 15:

That the nominations of Mr Hughes and Yoon be supported.

Action: JRG

Status: Completed.

10.1.1 Draft Agenda

Resolution 101/ 16:

That Mr Moganetsi be requested to attend the Committee on the Environment

Action: LM

That Mr Ramagwede be requested to attend Committee on Material for Fill Dams

Action: LM

That the Operation Maintenance and Rehabilitation of Dams Committee be attended

Action: PDP

That as many of the Hydraulics of Dams Sub-Committees be attended where possible and that the Sedimentation Committee be attended

Action: GRB

That the Tailings Dams committee be attended

Action: JRG

That Dam Surveillance Committee, Dams and Floods Committee, Dam Safety Committee be attended where possible

Action: CO

That the Ad Hoc Advisory Committee to the President, Public Awareness and Education Committee, Shared Rivers Committee be attended where possible.

Action: CPR

Resolution 101/ 17:

That the SANCOLD subsidy amount be increased to R15 000 for SANCOLD members to attend ICOLD in 2004.

Action: PDP

Status: Completed

10.1.2 Seoul Report

PDP mentioned that no feedback was received from Mr Moganetsi to SANCOLD. JRG circulated a report on the annual executive meeting and SANCOLD members could contact JRG for a copy if required.

10.1.3 Africa-Australasia Association of ICOLD National Committees

CPR is Chairman of the above Association and had an excellent meeting in Seoul and the Association will endeavour to meet at every ICOLD meeting. The minutes are available on the ICOLD website. Mr Mochebelele gave an excellent presentation from the NEPAD office. At these meetings each country is given the opportunity to report on the major dam activities in their respective countries. Next year the Australians may be giving a presentation on their risk based approach. CPR also mentioned the difficulties to communicate with other African countries and the problems experienced with e-mail to this end.

11 VICE-PRESIDENTIAL MATTERS

CPR mentioned or highlighted some areas where SANCOLD could make a contribution. This item should be read together with the tabled documents and especially the meeting of ICOLD officers in Paris, report to SANCOLD.

11.1 New potential members of ICOLD

CPR mentioned again the drive of ICOLD to broaden the membership and requested SANCOLD members to distribute the information document on ICOLD to other African countries. The President wants to make ICOLD relevant to developing countries without neglecting developed countries where the income base and expertise lies. SANCOLD needs to apply its mind what should SANCOLD and ICOLD offer developing countries. Our regional association and NEPAD should be considered for this input.

Resolution 102/ 16

That the ICOLD information document be distributed to other African countries and that contact details for suitable contacts in these countries be forwarded to CPR where available.

Action: All

11.2 Non-payment of annual membership fees

CPR mentioned that there is a drive for recovering of outstanding membership fees and non-paying countries stand a chance of losing their membership.

11.3 Multi year Strategic Plan

CPR requested comments on the tabled documentation for this proposed multi year strategic plan.

Resolution 102/ 17

That the documents be considered and comments be forwarded to CPR.

Action: All

11.4 Developing countries and ICOLD**Resolution 102/ 18**

That comments on the benefits or needs of developing countries as members of ICOLD be made to CPR.

Action: All

11.5 Special Committee (Task Force) on International Organisation Relationships

CPR reported a database is going to be established for other organisations for the key areas. The International Tunnelling Association was mentioned as examples of these organisations.

Resolution 102/ 19

That suggestions for suitable organisations names be forwarded to CPR.

Action: All

11.6 National Committee Activity Annual Report**Resolution 102/ 20**

That SANCOLD respond to the circular and report on SANCOLD activities.

Action: LM

11.7 ICOLD website

ICOLD website was discussed as a strategic issue for ICOLD. CPR's recommended that SANCOLD load the details of SANCOLD members and key activities on the ICOLD website. SAICE and DWAF websites may also be considered for the hosting of SANCOLD WebPages.

Resolution 102/ 21

That suitable options for a website host be considered and publishing some information of SANCOLD on the ICOLD website.

Action: CPR, JRG, HA

11.8 ICOLD publications

CPR mentioned that it was decided that future bulletins will be distributed in electronic (PDF) format; it would be made available on the ICOLD website from which it could be downloaded at a lower cost. National committees can then have these bulletins translated if required. Only approximately 300 bulletins are sold every year.

11.9 ICOLD Directory

There was a concern about the security in terms of the directory but ICOLD still intend to publish this directory in future.

11.10 Extension of term of office of some technical committees

See tabled document for discussion.

11.11 Monitoring and management of technical committees

CPR mentioned that ICOLD was concerned about progress made on bulletins by technical committees and considered measures to monitor the committees. CPR requested JRG and GRB for feedback on their committees.

11.12 Financial support of Vice Presidents for Board meetings

See tabled document for discussion.

11.13 Honorary awards

CPR mentioned that ICOLD will pay for the air travel for work done but they do not fund for attendance of the annual meeting. SANCOLD should nominate people to get the honorary award from ICOLD.

11.14 Streamlining the executive meeting

CPR has made some proposals to streamline the Executive Meetings which have all been adopted.

11.15 Proceedings: Barcelona Congress 2006

CPR tabled a proposal for the proceedings of the Barcelona Congress to publish in electronic format and this will translate into huge savings that could be used for other ICOLD activities.

Resolution 102/ 22

That SANCOLD forward the proposal to the Secretary General.

Action: LM

CPR also mentioned that his term as Vice President ends in Tehran 2005.
FV was excused from the meeting.

12 73RD ANNUAL MEETING 2005 IRAN

PDP mentioned that the 73rd Annual Meeting 2005 Iran would take place early in May 2005. CPR raised some concern at the board about the long response time from Iran for enquiries. A workshop on risk will also be held in Iran. PDP requested SANCOLD members to indicate who would attend the 73rd meeting in Iran. CPR, JRG, CO, PDP, AGC, HA and GRB indicated their interest to attend.

13 DAM SAFETY (12)

13.1 Dam Safety Regulations (12.1)

Resolution 99/ 27:

That SANCOLD members review and comment on the proposed regulations to be distributed by AGC at an appropriated time in the consultation process.

Action: All

Status: AGC mentioned that the regulations will be circulated in ECSA and DWAF for comment prior to inviting public comment. SANCOLD will also be able to comment on these regulations together with the public after consultation with DWAF and ECSA. HA reminded SANCOLD members of the Rand Water offer of their facilities for a workshop on the final regulations. PDP mentioned that this could be an option for a SANCOLD event. AGC requested that this option only be considered after the regulations have been finalised.

13.2 New WRC Project on reviewing the Dam Safety Guidelines in terms of Floods and associated research into combined probability analysis of flood peak and volume (12.2)

A workshop on the framework for the above project will be held on 21st of October 2004 at the University of Stellenbosch.

14 SANCOLD OBJECTIVES (13)

14.1 Dictionary (13.1)

Resolution SANCOLD95/18:

That the dictionary be finalised.

Action: HE

Status: The work has been completed but the dictionary must be written onto a CD-R and the work should be finished by the end of October 2004. The Belgian and Dutch national committees requested copies of this dictionary.

Resolution 102/ 23

That Mr Elges be requested to complete this task or to suggest a way forward for this.

Action: HA

14.2 SANCOLD Event 2004 (13.3)

Resolution 100/ 15:

That University of Stellenbosch arrange a symposium/course/workshop together with a site visit to Berg River Scheme for November 2004.

Action: AHM, GRB

A site visit has been arranged to Roodeplaat Dam for the 28th of October 2004. This 2004 site visit/annual event was the initiative of Mr Jaap Kroon.

14.3 SANCOLD Event 2005

GB briefly informed the meeting about the proposed title, topics and speakers for the SANCOLD Course - (Planning, Design & Management of Dams) in Stellenbosch. These proposals were discussed and some suggestions were made.

15 SECRETARIAT

No discussion.

16 GENERAL

16.1 DBSA Guide to best practice in operation, maintenance and safety of dams

AGC introduced the above document to SANCOLD.

Resolution 102/ 24

That copies of the above document be distributed to all SANCOLD members with five copies to CPR.

Action: HA

17 DATE OF NEXT MEETING

Date: 15 March 2005

Time: 10:30

SANCOLD members will be informed of the meeting venue.

18 CLOSURE