



SANCOLD

SANCOLD EXECUTIVE COMMITTEE

MINUTES of MEETING 5

15h00. Monday 20 May 2013

AECOM, Pretoria

1. WELCOME

The Chairperson welcomed the attendees and in particular, Mr Walther van der Westhuizen who was standing in for Mr Ivor Segers.

2. ATTENDANCE AND APOLOGIES

Attendance

Danie Badenhorst	Chairperson	(DB)
André Bester		(AB)
Michelle Blaeser		(MB)
Peter Pyke	Treasurer	(Treas)
Paul Roberts	Secretary	(Sec)
Walther van der Westhuizen		(WvdW)

Apologies

Ivor Segers
David Cameron-Ellis

3. ACCEPTANCE OF THE AGENDA

Item 7: National Flood Study Programme inserted after Item 6.

4. SANCOLD SECRETARIAL SERVICES (Finalisation of contract)

4.1 Exco approved the revised proposal dated 11.3.2013 for Secretarial Services.

4.2 Any significant additional cost for ICOLD 2016 related to Secretarial Services should be recorded and a decision would be made later whether to allocate this as a cost-item for the 2016 event. **Sec**

5. ICOLD 2013 SEATTLE

5.1 The official South African delegation for the General Assembly would be:

D Badenhorst (voting member)
I Segers
W van der Westhuizen
Q Shaw

If approval were not granted for DWA attendance, a modification would be made. The Secretary would inform Central Office. **Sec**

5.2 The schedule for attendance of the Technical Committees would be established by mid-July 2013. **Sec**

5.3 Exco **agreed** that SANCOLD should serve on the new Committee on Cemented Material Dams and that Mr David Cameron-Ellis would be the representative but would not be attending the meeting in Seattle. The Secretary would inform the Committee Secretariat of the decision. **Sec**

5.4 Exco **agreed** that Dr Quentin Shaw should serve on the Editorial Committee for the Preparation of Congress Questions in Seattle. The Secretary would advise Dr Shaw and the ICOLD President. **Sec**

5.5 Exco noted and supported the submission to the General Assembly on the free access to the World Register of Dams.

5.6 Exco noted and supported the submission to the General Assembly on Congress Publication Fees. Exco **agreed** that invoices should now be sent to the authors of the 2012 Congress Papers. **Sec/Treas**

5.7 It was **agreed** that the Secretary would approach the ICOLD Secretary-General for financial support for the Board Meeting expenses (airfare and accommodation) for the remainder of Vice-President Gerrit Basson's term of office. Prof Basson would be consulted prior to the correspondence with the Secretary-General. **Sec**

6. ICOLD 2016

6.1 Exco noted that the Cabinet had approved the bid for hosting ICOLD 2016 in Johannesburg and by implication the requested financial support. Walther van der Westhuizen stated that DWA would be sending SANCOLD a letter of confirmation soon which would describe the way forward.

6.2 A meeting with the Acting DG: DWA was held on 14 May as set out in the Minutes of the meeting.

6.3 A Memorandum of Understanding (MOU) between DWA and SANCOLD needed to be prepared which set out the various procurement and financial conditions attached to the grant. Exco **agreed** that SANCOLD would assist in the process and would be prepared to appoint a person to prepare such a document. Suitable persons were identified and one or more would be approached by the Secretary for a quotation. The cost of the activity should be recorded as it would be a legitimate ICOLD 2016 cost which could be recovered from the grant funding.

6.4 Exco was informed that the Minister would inform the SADC Water Ministers of the ICOLD 2016 hosting bid at a meeting on 27 May.

6.5 Exco discussed the presentation in Seattle. A draft presentation would be prepared by end-June by the Secretary in association with AECOM. **Sec**
No other marketing would be required apart from a re-distribution of the pocket-pamphlet. **DB**

6.6 The Secretary would contact Messrs Tente Tente and David Keyser to establish the situation in connection with the proposed financial support from TCTA. **Sec**

7. NATIONAL FLOOD STUDY PROGRAMME (NFSP)

7.1 Exco **agreed** that Willie Croucamp be approached to continue as the interim Convenor of the NFSP until the Steering Committee and the Programme Manager had been appointed. **Sec**

7.2 Exco **agreed** that a need existed to have an immediate update of the flood guideline even before the research work was undertaken. Reference should be made to the letter from Jan Nortje on the topic. Exco considered that a small group consisting of Willie Croucamp (Convenor), Jan Nortje, Danie van der Spuy and Chris Oosthuizen should undertake the task. The draft revision should be made available for discussion at the November SANCOLD Conference. **Sec**

7.3 The Secretary would contact Louis Hattingh to establish progress with the Guideline on Risk Analysis for Dams. **Sec**

8. SANCOLD CONFERENCE 2013 (PAPERS, SAYEF, STUDY TOUR)

8.1 The Conference programme was still being prepared and Gerrit Basson would ascertain whether a session would be presented by the Young Engineers. **Sec**

8.2 Exco **agreed** that an invitation be extended to the Minister of Water Affairs to open the 2013 Conference. Prof. Basson would be consulted. **Sec/WvdW**

9. SANCOLD AGM AND ELECTION 2013

9.1 Exco **agreed** that financial statements be made available at the AGM. **Sec/Treas**

9.2 Exco **agreed** that the 2013 SANCOLD Management Committee election be conducted by e-mail as in 2012. **Sec**

10. SANCOLD AWARDS 2013

10.1 Exco **agreed** that the awards carried over from 2012 (Messrs Croucamp and Oosthuizen) be handed over at the Conference Dinner. The Secretary would contact the recipients to encourage them to attend. **Sec**

11. MARKETING AND SPONSORSHIP

Exco was informed that the DStv Dams and Weather issue would be sent formally to DWA (see Minutes). **Sec**

12 OTHER MATTERS

Exco **agreed** that the invitation from Myanmar was not relevant to SANCOLD activities and a reply would accordingly be sent by the Secretary. **Sec**

13. NEXT MEETING

Exco **agreed** that a full Management Committee meeting be held in late September/early October. The main issues to discuss would be:

- Formation of an implementing Local Organising Committee;
- Consideration of the request for proposals for the PCO.

Sec

The meeting ended at 16h40.

Compiled by:
Paul Roberts
Secretary: SANCOLD

Chairman

Secretary