



SANCOLD

SANCOLD EXECUTIVE COMMITTEE

MINUTES MEETING 9

Thursday 25 May 2017, 15:00

VENUE: Offices of ARQ, Lynnwood Manor, Pretoria

1. WELCOME

The Chairperson welcomed the attendees to the meeting and mentioned that the main priorities were the SANCOLD Conference 2017 and the change of Secretary.

2. ATTENDANCE AND APOLOGIES

2.1 Attendance

Quentin Shaw	Chairperson	(QS)
Danie Badenhorst		(DB)
David Cameron-Ellis	Treasurer	(DCE)
Louis Hattingh		(LH)
Jaretha Lombaard		(JL) Attendance to 16:00
Xolani Mdletshe		(XM)
Isa Thompson	Future Secretary	(IT)
Henry-John Wright	Webmaster	(HJW)
Paul Roberts	Secretary	(Sec)

3. ACCEPTANCE OF THE AGENDA

The Agenda was accepted with the following modifications:

- Item 9 : modified to "SANCOLD monthly lectures and training"
- Item 12 added: "Membership fees for retired persons".

The sequence of Agenda items was changed as Ms J Lombard had to leave early. Items 11 and 4 were first discussed.

4. EXCO OPERATION AND SUPPORT FUNCTIONS

DCE reported that SANCOLD now had a proper accounting package. Clarification is now needed on the respective duties of the Treasurer and Secretary. The bulk e-mailing problem had been investigated and a service provider procured. DCE and HJW would look at a proposal for bulk mailing and membership management. **DCE/HJW**

IT was scheduled to start with secretarial duties in 2018, despite possible further extension of her contract with DWS.

IT mentioned that she had had problems in completing the membership application form. It was **agreed** that IT and DB would review the form and preferably do it via the new accounting system and the website. **DB/IT**

Roles and responsibilities of the Secretary and Management Committee members were discussed and QS undertook to send out a proposal to the Management Committee members regarding Portfolio responsibilities. **QS**

A need for more frequent meetings was identified. **QS/Sec**

5. SANCOLD CONFERENCE 2017

The Secretary gave an overview of the current situation and the non-responsiveness of DWS in respect of the matter. After considering the various options, it was **agreed** rather to hold the Conference in Gauteng sometime in the first two weeks of November 2017. **Sec**

The call for papers would be sent out as soon as possible. Mr Trevor Balzer would be approached to deliver a keynote speech and ECSA to talk on registration matters. **Sec**

It was further **agreed** that the dates and venue of the 2018 Conference should be determined and announced early. **IT**

DB mentioned the need to form associations with academic institutions. It was **agreed** that he and Deon van der Merwe would prepare a proposal in this regard. **DB/DvdM**

DCE reported on ICOLD 2016 and mentioned that about R500 000 was still owed to SANCOLD. Some items were small and could be written off. It was **agreed** that DCE would approach the PCO and ask for detail. **DCE/PCO**

6. ICOLD CONGRESS PAPERS

It was **agreed** that QS and LH would discuss the matter with the ICOLD SG and President in Prague. **QS/LH**

7. SANCOLD SECRETARIAL SERVICES: TRANSITIONAL ARRANGEMENTS

The handover to IT was discussed. The Secretary and IT would meet for a briefing. IT would submit a proposal for Secretarial services by November 2017. **IT**

8. ECSA MATTERS

QS and the Secretary briefed Exco on the interaction with ECSA. After discussion, it was **agreed** that the questionnaire would not be submitted, but only a letter stating the broader concerns. Copies would be sent to SAICE and other relevant organisations. **QS/Sec**

9. SANCOLD MONTHLY LECTURES AND TRAINING

It was **agreed** that SANCOLD should start by presenting bi-monthly technical lectures, which could be in association with Universities.

LH indicated that he wished to present **courses** on dam safety and requested SANCOLD endorsement. It was **agreed** that LH, DB and DvdM would prepare a proposal to SANCOLD. **LH**

SANCOLD needed to have a training system and this would fall under a Management Committee Portfolio. The YEF must be involved. **QS**

10. WEBSITE

HJW mentioned that the website would be modified to enable downloading by members of SANCOLD publications, proceedings of courses, etc.

11. YEF PROGRAMME

JL proposed that the election for the YEF be held at the forthcoming Conference. The name of the forum needed examination to include other professions. It was **agreed** that JL would make a proposal. **JL**

It will be necessary to amend the SANCOLD Constitution and also to prepare a YEF Constitution. DB indicated that he would assist with the drafting thereof. **JL/Sec/DB**

12. WORLD BANK GLOBAL STUDY ON DAM SAFETY MANAGEMENT: SOUTH AFRICAN CASE STUDY

The Secretary briefed Exco on the approach from the World Bank and actions taken. It was **agreed** that LH would also make inputs. **LH**

13. MEMBERSHIP FEES FOR RETIRED PERSONS

The proposal for a reduced fee for retired persons (say over the age of 65 years) was supported as such members could form an important resource in the industry for training and mentorship. It was **agreed** that the fees for this group would be R150-00 for 2018-19. **Sec/DCE**

14. NEXT MEETINGS

The following meeting dates were established:

- Exco 17.8.2017 at 15h00 at ARQ
- Management Committee – Linked to the November Conference.

The meeting closed at 17:20.